

## Tuition and Fees

Tuition and fees are established by the Board of Trustees and are subject to change whenever conditions necessitate. All assessments are on a per-hour basis, with 12 hours considered full time. Current tuition and fee can be found on [www.siu.edu/gradschl/tuition&fees](http://www.siu.edu/gradschl/tuition&fees) or [admissions.siu.edu/cgi-bin/tuition\\_est/tuition](http://admissions.siu.edu/cgi-bin/tuition_est/tuition).

The fees which have been established by the Board of Trustees are payable by all students unless they are specifically exempted by the Board of Trustees. All fees are considered to be institutional in nature and require payment regardless of whether or not the student receives direct benefits or is in a location which permits access to such benefits.

Student fees include: student attorney fee, Student Center fee, student activity fee, student recreation fee, campus recreation fee, athletic fee, revenue bond fee, and student medical primary care and extended care (insurance) benefit fees, and mass transit fee. (Additional fee information is available in the *Schedule of Classes* published each semester on the Records and Registration website <http://registrar.siu.edu/records/schedclass.htm>). Student fees include the following.

*Student Attorney Fee.* Supports the budget of the Students' Attorney Program.

*Student Center Fee.* Provides funds for the operation of the Student Center.

*Student Activity Fee.* Provides funding for student organizations and activities on campus.

*Student Recreation Fee.* Provides funds for operation of the Student Recreation Center and associated programs.

*Campus Recreation Fee.* Funds recreational facilities and programs external to the Student Recreation Center.

*Athletic Fee.* Provides partial funding for the university intercollegiate athletic program.

*Revenue Bond Fee.* Replaces funds which were previously obtained from tuition payments and used to underwrite the funded debt operations of the Student Center and university housing.

*Student Medical Benefit Primary Care and Extended Care (insurance) Fees.* Provide funding for comprehensive student health programs including emergency service; hospitalization; specialty, primary, emergency dental; counseling services; and prevention program. A student who pays these fees is entitled to full medical benefits at the Student Health Programs. Students who have comparable insurance coverage may be eligible for a refund of the Student Medical Benefit Extended Care (insurance) fee. A refund must be applied for within the first two weeks of each fall and spring semester and within the first week of the summer session.

*Mass Transit Fee.* Provides funding for bus transportation to on-campus and certain Carbondale locations.

### Additional Fee Information

1. Students should refer to the *Schedule of Classes* for specific fee information.
2. Graduate, medical, and law students are not required to pay the Student-to-Student Grant Program Fee.
3. Students taking courses off campus or at approved residence centers are required to pay tuition as listed in the table above but do not pay student fees.
4. Students who combine enrollment in on- and off-campus courses pay tuition only for hours off campus and tuition and fees for hours enrolled on campus.
5. Graduate students registering for Continuing Enrollment, course 601, pay only tuition for credit associated with that course registration. Refer to the section titled Continuing Enrollment Requirement previously in this chapter for the regulations governing this fee.
6. In addition to the above fees, there is a graduation fee. Doctoral degree students are required to pay an \$80.00 fee for electronic submission of their dissertation. Master's degree students are required to pay \$70.00 for electronic submission of their thesis. If copyright registration is desired, an additional fee of \$45.00 is required.
7. Other charges which students may incur are those for departmental field trips, library fines, and excess breakage. Also, students taking a course involving use of materials, as distinct from equipment, will ordinarily pay for such materials.
8. Students registering for courses on an audit basis pay the same tuition and fees as though they were registering for the courses for credit.
9. Out-of-state students will find the official University regulations governing determination of residency status for assessment of tuition later in this chapter.
10. Graduate students who reside in the Kentucky counties of Ballard, Caldwell, Calloway, Carlisle, Crittenden, Fulton, Graves, Hickman, Livingston, Lyon, McCracken, Marshall, Trigg, and Union will be assessed tuition at the Illinois Resident rate.

11. Graduate students who are residents of Missouri, and who enroll in up to 6 semester hours in a semester, will be assessed tuition at the Illinois Resident rate. Those who register for more than 6 semester hours in a semester will be assessed the non-resident rate for all hours enrolled.
12. For the purposes of tuition assessment, all faculty, staff (including Civil Service employees), and graduate assistants, as well as their spouses and dependent children, shall be considered as resident students.
13. An identification card fee of \$10.00 will be charged to all first-time SIUC students who register for on-campus credit. This is a one-time charge. For additional information please contact the Student Center ID Card Office.

### **Payment and Refunding of Tuition and Fees**

Tuition and fees are payable each semester during the academic year. Students who register in advance receive a Statement of Account in the mail and may pay either by mail or in person at the Bursar's office, by the deadline date, in accordance with instructions accompanying the statement. Otherwise their advance registration is cancelled and they must register again later. Students who register at the start of a semester must pay tuition and fees according to the schedule which is in effect at that time. More detailed information is in the *Schedule of Classes* published each semester on the Records and Registration website, <http://registrar.siu.edu/records/schedclass.htm>

Students who process a program change which places them in a different tuition and fee category than the one for which they originally registered will be billed additional tuition and fees when appropriate. If the change places them in a smaller tuition and fee category and if they have processed the program change within the first two weeks of the semester, they will receive an automatic credit to their account.

A credit for tuition and fees will be made to student accounts for students who officially withdraw from school by the withdrawal deadlines listed later in this chapter. They will receive a refund check in approximately four weeks after the withdrawal has been received by the Records and Registration Office. No credit for tuition and fees is made for withdrawal occurring after the deadlines, except as described in the next paragraph.

Special consideration is extended to individuals who leave school for extended military service (6 months or longer). Students will be refunded full tuition and fees paid if they enter military service during the first five weeks of school. If students withdraw during the sixth through tenth weeks of school, they will be refunded half of the paid tuition and fees, and they will receive one-half credit without letter grades for the courses in which they were receiving a passing grade at the time of withdrawal. When the withdrawal occurs after the tenth week, students will receive no refund, but will receive both grades and credit hours for the courses in which they are passing. In all instances, a copy of the military orders or a letter from the commanding officer is required for verification of impending military service. To be eligible for these benefits students must remain in school to within ten days of their military reporting date.

#### **DEFERMENT OF TUITION AND FEES**

Students who are experiencing a delay in the receipt of verified financial assistance through the Financial Aid office may be eligible for a cancellation waiver. If granted, a cancellation waiver prevents a student's registration from being cancelled even though tuition and fees have not been paid by the publicized cancellation date.

Information concerning cancellation waiver procedures is available from the Financial Aid office and the office of the Graduate School. This information is also published in the *Daily Egyptian* each term. Guidelines may vary from term to term and year to year so students are advised to seek out accurate information rather than assume they qualify.

### **Determination of Residency Status**

For the purpose of these regulations an *adult* is considered to be a student eighteen years of age or over; a *minor* student is a student under eighteen years of age. The term "the State" means the State of Illinois except in the following instances: (1) for the purposes of assessing graduate tuition, the chancellors, with the agreement of the president, may take the term "the State" to include the Kentucky counties of Ballard, Caldwell, Calloway, Carlisle, Crittenden, Fulton, Graves, Hickman, Livingston, Lyon, McCracken, Marshall, Trigg, and Union. (2) For the purposes of assessing graduate tuition for not more than six hours the chancellors, with the agreement of the president, may take the term "the State" to include the State of Missouri; students who take more than six hours per term will be charged out-of-state tuition for all semester hours taken during the term. Except for those exceptions clearly indicated in these regulations, in all cases where records establish that the person does not meet the requirements for Resident status as defined in these regulations the non-resident status shall be assigned.

Determination of residence status of each applicant for admission to the University is made at the time of admission. A student may petition for change to Illinois residency by contacting the Graduate Registration Center to obtain the necessary forms and information. A student may be reclassified at any time by the University upon the basis of additional or changed information. However, if the University has erroneously classified the student as a Resident, the change in tuition shall be applicable beginning with the term

following the reclassification; if the University has erroneously classified the student as a nonresident, the change in tuition shall be applicable to the term in which the reclassification occurs, provided the student has filed a written request for review in accordance with these regulations. If the University has classified a student as a Resident based on false or falsified documents, the reclassification to non-resident status shall be retroactive to the first term during which residency status was based on the false or falsified documents.

*Adult Student.* An adult, to be considered a Resident, must have been a bona fide resident of the State for a period of at least six consecutive months immediately preceding the beginning of any term for which the individual registers at the University, and must continue to maintain a bona fide residency in the State, except that an adult student whose parents (or one of them if only one parent is living or the parents are separated or divorced) have established and are maintaining a bona fide residence in the State and who resides with them (or the one residing in the State) or elsewhere in the State will be regarded as a Resident student.

*Minor Student.* The residence of a minor shall be considered to be, and to change with and follow:

- a. That of the parents, if they are living together, or the living parent, if one is dead; or
- b. If the parents are separated or divorced, that of the parent to whom the custody of the person has been awarded by court decree or order, or in the absence of court decree or order, that of the parent with which the person has continuously resided for a period of at least six consecutive months immediately preceding registration at the University; or
- c. That of the adoptive parents, if the person has been legally adopted and, in the event the adoptive parents become divorced or separated, that of the adoptive parent whose residence would govern under the foregoing rules if that parent had been a natural parent; or
- d. That of the legally appointed guardian of the person; or
- e. That of the *natural* guardian, such as a grandparent, adult brother or adult sister, adult uncle or aunt, or other adult relative with whom the person has resided and by whom the student has been supported for a period of at least six consecutive months immediately preceding registration at the University for any term, if the person's parents are dead or have abandoned said person and if no legal guardian of the person has been appointed and qualified.

*Parent or Guardian.* No parent or legal or natural guardian will be considered a resident of the State unless said person (a) maintains a bona fide and permanent place of abode within the State, and (b) lives, except when temporarily absent from the State with no intention of changing the legal residence to some other State or country, within the State.

*Emancipated Minor.* If a minor has been emancipated, is completely self-supporting, and actually resides in the State, the minor shall be considered to be a Resident even though the parents or guardian may reside outside the State. An emancipated minor who is completely self-supporting shall be considered *to actually reside in the State of Illinois* if a dwelling place has been maintained within the State uninterrupted for a period of at least six consecutive months immediately preceding term registration at the University. Marriage or active military service shall be regarded as effecting the emancipation of minors, whether male or female, for the purposes of this regulation. An emancipated minor whose parents (or one of them if only one parent is living or the parents are separated or divorced) have established and are maintaining a bona fide residence in the State and who resides with them (or the one residing in the State) or elsewhere in the State will be regarded as a Resident student.

*Married Student.* A non-resident student, whether male or female, or a minor or adult, or a citizen or non-citizen of the United States, who is married to a resident of the State, may be classified as a Resident so long as the individual continues to reside in the State; however, a spouse through which a student claims residency must demonstrate residency in compliance with the requirements applicable to students seeking Resident status. For example, a noncitizen student who holds a visa which on its face precludes an intent to reside in the United States is not entitled to in-state residency through his/her marital status.

*Persons without United States Citizenship.* A person who is not a citizen of the United States of America who meets and complies with all of the other applicable requirements of these regulations may establish residence status unless the person holds a visa which on its face precludes an intent to reside in the United States.

*Armed Forces Personnel.* A person who is actively serving in one of the Armed Forces of the United States and who is stationed and present in the State in connection with that service and submits evidence of such service and station, shall be treated as a Resident as long as the person remains stationed and present in Illinois. If the spouse or dependent children of such member of the Armed Forces also live in the State, similar treatment shall be granted to them.

A person who is actively serving in one of the Armed Forces of the United States and who is stationed outside the State may be considered a Resident only if the individual was a resident of the State at the time of entry into military service, except as otherwise specified by Board policy.

A person who is separated from active military service will be considered a Resident of Illinois immediately upon separation providing the person: (a) was a resident of the State at the time of enlistment in the military service, (b) became treated as a Resident while in the military by attending school at Southern Illinois

University while stationed within the State, or (c) has resided within the State for a period of six months after separation.

*State and Federal Penitentiary.* A person who is incarcerated in a State or Federal place of detention within the State of Illinois will be treated as a Resident for tuition assessment purposes as long as said person remains in that place of detention. If bona fide residence is established in Illinois upon release from detention, the duration of residence shall be deemed to include the prior period of detention.

*Minor Children of Parents Transferred Outside the United States.* The minor children of persons who have resided in the State for at least six consecutive months immediately prior to a transfer by their employers to some location outside the United States shall be considered Residents. However, this shall apply only when the minor children of such parents enroll in the University within five years from the time their parents are transferred by their employer to some location outside the United States.

*Dependents of University Employees.* For the purposes of tuition assessment, all faculty and staff (including civil service employees), as well as their spouses and dependent children, shall be considered as resident students.

*Dependents of Graduate Assistants and Fellows.* The non-resident portion of tuition is waived for the spouses and dependent children of fellows, assistants and trainees who are appointed as fellows, assistants and trainees to the fullest extent permitted by their appointment.

*Definition of Terminology.* To the extent that the terms *bona fide residence*, *independent*, *dependent*, and *emancipation* are not defined in these regulations, definitions shall be determined by according due consideration to all of the facts pertinent and material to the question and to the applicable laws and court decisions of the State of Illinois.

A bona fide residence is a domicile of an individual which is the true, fixed, and permanent home and place of habitation. It is the place to which, whenever absent, the individual has the intention of returning. Criteria to determine this intention include but are not limited to year around residence, voter registration, place of filing tax returns (home state indicated on federal tax return for purposes of revenue sharing), property ownership, driver's license, car registration, vacations, and employment.

*Procedure for Review of Residency Status or Tuition Assessment.* A student who takes exception to the residency status assigned or tuition assessed shall pay the tuition assessed but may file a claim in writing to the appropriate official for a reconsideration of residency status and an adjustment of the tuition assessed. The written claim must be filed within 30 school days from the date of assessment of tuition or the date designated in the official University calendar as that upon which instruction begins for the academic period for which the tuition is payable, whichever is later, or the student loses all rights to a change of status and adjustment of the tuition assessed for the term in question. If dissatisfied with the ruling in response to the written claim made within said period, the student may appeal the ruling to the chancellor or his/her designee by filing with the appropriate official within twenty days of the notice of the ruling a written request.

## UNIVERSITY EMPLOYEES

All full-time University employees who wish to use the employee tuition and fee waiver (faculty and staff) who are classified as graduate students must seek approval of the Graduate School to enroll in more than six semester hours of courses.

### **Faculty and Staff**

Employees who are seeking a waiver of tuition, must apply for the waiver each term by completing an Application for Tuition Waiver form. A form may be obtained from Human Resources, 806 S. Elizabeth St. or from the Graduate Registration Office, Woody Hall, B104. The form must be completed each term and returned to Human Resources, 806 S. Elizabeth St. The waiver benefit does not limit the number of credit hours that may be taken. The amount of the waiver will be credited to the student's account after the employment status has been verified and the application form has been processed.

Employees can phone the Graduate Registration Office (618-453-2969) for any questions regarding the registration process. Questions regarding the tuition waiver should be directed to Human Resources (618-453-6698).