

Degree Requirements

The following section describes Graduate School regulations unique to the master's and the doctoral degrees. For Graduate School procedures and regulations applicable to all graduate students, regardless of degree program, the student should consult the section titled "General Regulations and Procedures". For information about specific degree programs, the student should consult the departmental degree program description.

MASTER'S DEGREE PROGRAM

Requirements and admission policies for applicants to a master's degree program are elaborated on in the following paragraphs.

Admission

In order to be admitted to a degree program, an applicant must meet Graduate School admission requirements and be approved by the department or degree program concerned.

The Graduate School requires that the applicant hold a bachelor's degree from an accredited institution or have completed all undergraduate degree requirements prior to the beginning of the classes for the term for which admission is sought. The applicant must have earned a grade point average (GPA) of 2.70 or better ($A = 4.00$) on approximately the last 60 semester hours of undergraduate coursework. Applicants to master's degree level study may begin the admissions process when they need no more than 32 semester hours beyond the credit shown on their transcript at the time of application to complete all requirements for the bachelor's degree.

An applicant who is a U.S. citizen or permanent resident and whose GPA is below 2.70 may be admitted as a nondeclared student and may later apply to a degree program when 12 or more semester hours of graded graduate work at SIUC have been completed. A minimum GPA of 3.00 is required in courses for which grades of *A*, *B*, *C*, *D*, *F* have been assigned.

Any applicant who has completed 12 or more semester hours of graded graduate work at an accredited U.S. educational institution, and who has a GPA of 3.00 or better on all graduate work, may be exempted from the 2.7 undergraduate grade point average requirement.

Any student with fewer than 12 hours of graduate work may be admitted to the Graduate School on the basis of undergraduate GPA only.

General Requirements

Graduate credit earned in graduate courses for which the student has received grades of *A*, *B*, *C*, or *S*, and only such credit, is acceptable for master's degree programs. At least 21 semester hours of graduate credit with grades of *A*, *B*, or *C* must be earned in courses graded *A* through *F*. An overall grade point average of at least 3.00 in all graduate work is required before the degree can be awarded.

The Graduate School requires a minimum of 30 semester hours of acceptable graduate credit for the master's degree. Since certain degree programs require more than 30 hours, the student should consult the description of the appropriate program for specific requirements. No more than half of the credit applied toward fulfillment of the master's degree requirements may be earned at other universities and transferred to SIUC.

At least nine hours of coursework must be earned in courses taught on the Carbondale campus or in an approved residency center and at least nine hours of credit must be earned after admission to the degree program.

In addition, a minimum of fifteen hours in courses numbered 500 or above must be earned at SIUC.

Candidates for a master's degree are required to pass a comprehensive examination covering all of their graduate work, including the thesis. This examination may be written or oral, or both, as determined by the student's advisory committee.

Time Limits

A student has six calendar years to complete the degree. This time is calculated from initial enrollment to completion of all degree requirements including any document that must be approved by the Graduate School. This time limit includes courses taken either at SIUC or elsewhere. All students must remain registered until completion of their degrees. See section "Continuing Enrollment Requirement".

Thesis

Each candidate for a master's degree shall write a thesis except where a graduate program has been approved to provide some other arrangement, such as a research paper. The thesis shall be supervised by a committee of at least three members of the graduate faculty and may be counted for not more than six nor less than three semester hours of credit. Only members of the committee may vote or make recommendations concerning acceptance of the thesis and final examination. A student will be recommended for the degree only if the members of the committee, with at most one exception not to include the committee chair, judge both the thesis and the performance at the final oral examination to be satisfactory. In cases where a committee of more than three has been approved, the requirement of not more than one negative vote will still apply.

All students admitted in a graduate program must continuously enroll except for summer. The enrollment can be in classes or in Continuing Enrollment 601.

Two copies of the approved thesis must be presented to the Graduate School by the stated deadline date to be bound and shelved in the library. In addition to these requirements, students may elect to submit their theses in an approved electronic format. For non-thesis programs, a research paper should show evidence of the student's knowledge of research techniques and should be based on a special project or specific courses as may be recommended by the advisory committee. One copy of the research paper must be filed in the Graduate School by the stated deadline date. Departments with a non-paper option for a Master's degree, will have other requirements.

Double Major for a Master's Degree

A student may earn a double major for a master's degree if such a program of graduate study is commensurate with the student's vocational and professional goals.

A student interested in pursuing a double major for a master's degree must submit to the graduate dean the program of study endorsed by the chairman of both of the cooperating units. The forms for submitting a double major program of study are available in the Graduate School Admissions Office, Woody Hall B103 or Graduate Records, Woody B116.

Requirements.

1. The student must have been admitted to one master's degree program.
2. Each unit in which the student wishes to earn a major must have an approved master's degree program.
3. The chairman of each unit must endorse the proposed program.
4. The proposed program must specify the title of the degree which is to be awarded.
5. The proposed program must be approved by the graduate dean.
6. At least 18 semester hours must be earned for each major, and one-half of the required coursework for each major must be in courses numbered 500 or above.
7. The minimum number of hours required for the double major must total 60 percent of the sum of the total required for the two majors individually.
8. The thesis may be counted for not more than a combined total of 6 nor less than 3 semester hours of credit.

Second Master's Degree

A student may earn a second master's degree if the second degree is offered by an academic unit different from that of the first master's degree. None of the hours used towards any previous degree will be allowed to count as a part of the total number of hours toward a second master's, and all regulations shall apply to the second master's degree exactly as they would if this were a first master's degree.

Concurrent Master's Degrees Program

A concurrent master's degrees program permits students to be enrolled at the same time in two academic departments which have an approved concurrent degrees arrangement with each other, and earn two master's degrees.

Academic departments, upon approval of the Graduate Council, may establish a concurrent degrees program. Concurrent master's degrees programs will only be approved if they can be shown to enhance graduate students' educational experiences and professional opportunities. Furthermore, concurrent degrees programs must meet the following requirements:

1. students must obtain admission to both academic departments, and must be formally admitted to the concurrent degrees program prior to completion of the master's degree requirements for either of the participating academic departments;
2. students are required to complete all core requirements of each master's program;
3. students are required to earn no less than 80 percent of the total number of semester hours required in the master's degree programs of each of the participating academic units.

Approved concurrent master's degree programs are the M.A. in mass communication and media arts and M.B.A., and the M.S. in agribusiness economics and M.B.A. Contact the Graduate School Admissions Office for details.

Concurrent Master's and Law Degrees Programs

Master of Accountancy/Juris Doctor (LAW/ACTY)
 Master of Business Administration/Juris Doctor (LAW/MBA)
 Master of Public Administration/Juris Doctor (LAW/PADM)
 Master of Science In Education/Juris Doctor (LAW/MSED)
 Master of Social Work/Juris Doctor (LAW/SOCW)

Summary of Master's Degree Requirements

- At least 30 hours of graduate credit, or the minimum number of hours required by the specific degree program.
- Grade point average of at least 3.00.
- At least 15 hours in courses numbered 500 or above, which must be completed at SIUC.
- At least 9 hours after admission to the degree program.
- At least 9 hours taught on the Carbondale campus or in an approved residency center.
- At least 21 hours of graduate coursework graded A, B, or C.
- At least one-half of the required number of hours earned at SIUC.
- Courses to be applied to the degree taken within six years of conferring the degree.

- Transfer credit taken at another institution or as a nondeclared student approved by the dean of the Graduate School.
- Two copies of an approved thesis or one copy of an approved research paper turned in to the Graduate School (not applicable for M.B.A., M.Acc., or M.S.W. programs, and non-paper options).
- Comprehensive or oral examination.
- Submission of departmental clearance form.
- Register for 601 Continuing Enrollment, as required.

DOCTORAL DEGREE PROGRAM

All Graduate School requirements for the Doctor of Philosophy degree also apply to other doctoral degree programs under the jurisdiction of the Graduate School.

Admission

Admission to a doctoral program in the Graduate School normally requires a master’s degree or its equivalent, a grade point average in graduate work of at least 3.25, and acceptance by the academic unit offering the doctoral program. Faculty of a degree program-unit may add its own grade point average requirements (above the Graduate School minima) for admission to that particular program. An applicant to doctoral level study may begin the admission process when the applicant needs no more than 16 additional semester hours (24 quarter hours) beyond the credits shown on the transcript at the time of application to complete all requirements for the master’s degree. The graduate dean informs each student of any conditions for admission imposed by the Graduate School or by the academic unit.

Direct/Accelerated Entry into a Doctoral Program

Direct post-baccalaureate degree entry is possible in previously approved programs upon recommendation of the department and acceptance by the Graduate School. Applicants with exceptional research potential or outstanding academic preparation may have the option to enter a doctoral program after one or more semesters as a master’s level student. The program must be approved for the accelerated entry option and the student must have a 3.25 GPA on all graduate coursework.

SIUC Departments with Graduate School Approved Direct Entry and Accelerated Entry

DEPARTMENT	DIRECT ENTRY	ACCELERATED ENTRY
Anthropology	Yes	Yes
Business Admin.	Yes	Yes
Chemistry	Yes	Yes
Economics	No	Yes
Engineering	No	Yes
English	No	Yes
History	Yes	Yes
Molecular Biology, Microbiology, and Biochemistry	Yes	Yes
Pharmacology	Yes	Yes
Philosophy	Yes	Yes
Molecular, Cellular and Systemic Physiology	Yes	Yes
Plant Biology	Yes	Yes
Political Science	Yes	Yes
Psychology	No	Yes
Sociology	No	Yes
Speech Communication	Yes	No
Zoology	Yes	Yes

General Requirements

The doctoral degree is awarded for high accomplishment in a particular discipline or a recognized interdisciplinary area, as measured by the student’s ability to pass the preliminary examination for admission to candidacy, meet the research tool requirement of the program, perform a piece of original research, present the results in proper form in a dissertation, and defend the dissertation before a faculty committee. Except for the hours required to meet residency, there is no Graduate School requirement that a certain number of semester hours be taken for the doctorate although some degree programs do require a certain number of semester hours. Graduate work completed at another institution may be eligible for transfer to the student’s doctoral program, subject to Graduate School regulations regarding transfer of credit and acceptance by the student’s major department.

No doctoral level residence-credit program may be established off campus, although coursework involved in a doctoral program may be taken at an off-campus residence center provided that the full, normal requirement of residence on campus at SIUC is met under the usual Graduate School standards for doctoral programs.

Preliminary Examination

The student will generally prepare for this examination through independent study and coursework, as advised by the faculty of the doctoral program. The examination is given to determine the breadth and depth of the student's knowledge within the discipline. The particular form and content of the examination are determined by the faculty of each of the doctoral programs. The student will be permitted to take the preliminary examination at the discretion of the department, after having completed two years of full-time study or its equivalent beyond the baccalaureate.

Research Tool Requirement

The doctorate at SIUC is a research-oriented degree. The research tool requirement is intended to be an integral part of the student's program. Since research materials, problems, and techniques vary from discipline to discipline, the details of the research tool requirement are determined by the faculty of each of the doctoral programs.

Residency

The residency requirement for the doctorate must be fulfilled after admission to the doctoral program and before formal admission to doctoral candidacy. The residency requirement is satisfied by completion of 24 semester hours of graduate credit on campus as a doctoral student within a period not to exceed four calendar years. No more than six hours of deferred dissertation credit may be applied toward fulfillment of the 24 semester hours residency requirement. No doctoral student will be permitted to sign up for more than six hours of dissertation until candidacy has been achieved. Any dissertation hours registered for above the six permitted prior to candidacy will not be counted toward completion of the doctoral degree. Credit earned in concentrated courses or workshops may apply toward fulfillment of the residency requirements if the student is concurrently registered for a course spanning the full term. No more than six semester hours of short course or workshop credit may be applied to the 24 semester hours residency requirement.

Admission to Candidacy

Admission to candidacy is granted by the dean of the Graduate School upon recommendation of the faculty responsible for the student's program, after the student has fulfilled the residency requirement for the doctoral degree, passed the preliminary examination, and met the research tool requirement of the program. The doctoral degree may not be conferred less than six months after admission to candidacy, except upon approval of the dean of the Graduate School. The candidate must fulfill all requirements for the degree within a five-year period after admission to candidacy. If completion of requirements is delayed beyond five years, a student may be required to take another preliminary examination and be admitted to candidacy a second time. All candidates must remain registered until completion of their degree. See section "Continuing Enrollment Requirement".

Dissertation

After being admitted to candidacy, the student must complete a dissertation showing that the student is capable of independent research or other creative effort. A successful dissertation usually represents the most extensive and intensive scholarly work the student has performed to date. Completing the dissertation will lead the student up to the cutting edge of research (however defined by the discipline) conducted at that time in his or her field of research. A dissertation must address a significant question and demonstrate that its author can interpret findings and formulate conclusions that are the result of independent thinking and sustained evaluation of source materials. These findings must be expressed in clear and grammatical language that is well organized into cogent and coherent argument. The dissertation shall be supervised by a faculty committee which has been approved by the dean of the Graduate School. Unless the graduate dean has approved an exception requested by the student's academic unit this committee shall consist of five or more graduate faculty members, at least one of whom shall be from a graduate program outside the student's academic unit. The student's academic unit shall be understood to mean the department (or equivalent units) and any member outside the department is eligible to serve as the outside member providing that the department and the graduate dean agree.

While working on the dissertation, the student must register for the course numbered 600. The student is to devote at least one academic year of full-time work to complete the dissertation and will register for 24 semester hours of dissertation credit, for example, 12 hours for each of two terms.

Students who have registered for 24 semester hours of dissertation credit and have not completed the doctoral dissertation are subject to the continuing enrollment requirement described in the section titled "General Regulations and Procedures".

Publication of the doctoral dissertation to insure its availability to the scholarly community is considered an integral part of the process of doctoral education. Students must have their dissertations microfilmed by University Microfilms. An abstract of the dissertation will be published in *Dissertation Abstracts International*.

The student must submit two copies of the dissertation acceptable to the Graduate School, along with an abstract of 350 words or less. All dissertations will be microfilmed. There is a fee of \$68.00 to cover the cost of publication of the abstract and microfilming of the dissertation. If copyright is desired, an additional fee of \$45.00 will be required. The microfilming agreement form and the survey form of earned doctorates are completed in the office of the Graduate School at the time the dissertation is submitted. In addition to these requirements, students may elect to submit their dissertations in an approved electronic format.

The abstract will be published in the current *Dissertation Abstracts International* and the dissertation will be cited in *American Doctoral Dissertations* and *Comprehensive Dissertation Index*. A copy of the microfilmed dissertation will be

placed in the Library of Congress archives. This service assures the student that the dissertation will be available to other researchers at no further personal expense to the student.

If the student elects to use the copyright service, copyright will be obtained in the student's name. Publication rights, other than for reproduction in microform or from microform, are the student's to assign to any publisher at any time. In addition, arrangements can sometimes be made for University Microfilms to publish a small edition of the dissertation.

Final Examination

There will be a final oral examination administered by the student's doctoral dissertation committee. The examination will cover the subject of the dissertation and other matters related to the discipline. Any member of the graduate faculty may attend the final oral examination and may participate in questioning and discussion, subject to reasonable limitations imposed by the chairperson of the committee, but only members of the committee may vote or make recommendations concerning acceptance of the dissertation and final examination. A student will be recommended for the degree only if the members of the committee, with at most one exception, judge both the dissertation and the performance at the final oral examination to be satisfactory. In cases where a committee of more than five members has been approved, the requirement of not more than one negative vote will still apply.

Interdisciplinary Doctor of Philosophy Programs

These guidelines provide for interdisciplinary doctoral programs for a limited number of students whose educational requirements can be met by existing resources, but not exclusively by any one of the University's constituent units. Interdisciplinary doctoral programs will be instituted in response to the particular academic interest of individual students, not as programs of a permanent nature. The procedures and criteria given below govern the authorization and control of interdisciplinary doctoral programs.

1. After admission to an established doctoral program at SIUC and upon the recommendation of the chairperson or adviser of that program, a student may apply for an interdisciplinary doctoral program to the dean of the Graduate School.
2. The dean of the Graduate School will apply the following criteria in deciding whether a program committee should be established to consider the proposed interdisciplinary doctoral program.
 - a. The requisite staff must be available.
 - b. The library holdings must be adequate without unreasonable additions.
 - c. The program must lie within the recognized disciplines or fields of study, at least one of which offers the doctoral program.
3. If the dean of the Graduate School is satisfied that the proposed program satisfies these criteria, the dean shall form a special program committee of five members, at least three of whom shall be from units offering the doctorate.
4. If the committee approves the proposed program, a plan of study shall be developed that includes the following elements:
 - a. Fields or areas of study
 - b. Required courses
 - c. Languages or other research tool requirements
 - d. Dissertation subject
 - e. Preliminary examination
5. The program as approved by the committee and accepted for principal sponsorship by a unit with an approved doctoral program shall be submitted to the dean of the Graduate School. Upon final approval the student's program shall have the same binding effect upon the Graduate School as programs printed in the graduate catalog. The degree earned shall carry the title of the doctoral unit that has assumed principal sponsorship. The commencement program shall give specific indication that the degree is interdisciplinary and include a listing of those units that are substantively involved in addition to the principal sponsoring unit, as determined by the graduate dean.
6. When the committee has certified all the required performances, including the results of examinations, the committee shall be dissolved.

Concurrent Doctoral and Law Degrees Programs

Political Science Ph.D./Juris Doctor (LAW/POLS PHD)

Cooperative Doctoral Degree Programs between SIUC and SIUE

A cooperative doctoral program between SIUC and SIUE permits classified graduate students to be enrolled in certain designated courses at either SIUC or SIUE and earn credit in partial fulfillment of the doctoral degree requirements at SIUC. The following SIUC doctoral programs have approved cooperative agreements with SIUE:

Educational Administration Ph.D.
 Engineering Ph.D.
 History Ph.D.

Summary of Doctoral Degree Requirements

- Achievement of a grade point average of at least 3.00.
- Completion of any specific courses required by the doctoral program.
- Fulfillment of the residency requirement.
- Completion of the research tool required by the doctoral program.
- Passing of the preliminary examination.
- Admission to candidacy.
- Completion of an approved dissertation with 24 hours of dissertation credit.
- Oral defense of dissertation.
- Submission of two approved copies of the dissertation to the Graduate School.
- Payment of \$68.00 microfilming fee.
- Completion of microfilm agreement and survey of earned doctorates at the Graduate School office.
- Degree conferred not less than six months nor more than five years after admission to candidacy.
- Submission of departmental clearance form.
- Register for 601 Continuing Enrollment, as required.